



International Association
of
Administrative Professionals



Lake Washington East Chapter Administrative Professionals Day

Dinner and Guest Speaker



Guest Speaker
Gini Courter, Senior Partner



TRIAD CONSULTING, LLC - TRAVERSE CITY, MI

Gini is an information technology professional with over 20 years experience as a software trainer and technical writer. She is an expert in Microsoft Office applications Office 97 through Office 2007.

Gini will guide us through areas of the Office 2007 ribbon (formerly known as the "tool bar") thereby helping us master and *EMBRACE THE RIBBON!*

Gini is a senior partner at Triad, a software consulting and training company. As a manager of the software development team, she specializes in personal computer applications and technical writing. Gini has provided thousands of hours of training in Microsoft Office and other software applications to corporations, schools, non-profits, and state governments.

Gini is a bestselling author in computer technology instruction.

- Date: Wednesday, April 21, 2010
- Time: 5:30 p.m. to 8:30 p.m.
- Location: Courtyard by Marriott
Downtown Bellevue
11010 NE 8th Street Bellevue, WA
- Parking: Free on Levels P2 and P3
- Cost: IAAP LWE Members \$45.00
IAAP Members/Guests \$50.00
Late Registrations* \$55.00
(*received after April 13, 2010)

Register By Tuesday, April 13, 2010

We anticipate a sellout. Please register early!
For more information please contact
Jacqueline Petrick CPS
jacquelinepetrick@msn.com or call (206) 601-4162.

Confirmations will be e-mailed to you.

Name _____

Title _____

Company _____

Address _____

City _____ State _____ Zip _____

Email _____

Phone _____ Member ID# _____

Make checks payable to IAAP-LWE and mail to:
IAAP, APD Event

P.O. Box 40236, Bellevue, WA 98015

OR

You may also register using PayPal at www.iaap-lwe.org

Check registration type:

- IAAP- LWE Member \$45.00
- IAAP Members/Guests \$50.00
- Late RSVP \$55.00

Check entrée choice:

- New York Grilled Steak
- Lemon Scented Sautéed Chicken
- Eggplant Parmesan